

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
ANNIE PORTER AINSWORTH MEMORIAL LIBRARY
6064 SOUTH MAIN STREET, PO BOX 69
SANDY CREEK, NEW YORK 13145**

Date: November 13, 2017, 6:00 p.m.

Kind of Meeting: Regular Meeting

Board Members Present: Rachel Allen, James Horth, Brandy Snyder-VanRy, Charles Worden

Others Present: Jessica Godfrey

CALL TO ORDER/ROLL CALL

President James Horth called the meeting to order at 6:08 pm. Absent from meeting was Treasurer Ashley Haskins (approved).

APPROVAL OF AGENDA

Motion to approve agenda by Brandy Snyder-VanRy, seconded by Charles Worden; approved.

APPROVAL OF MINUTES

Motion to approve the minutes from the October 23, 2017 meeting as corrected by Charles Worden, seconded by Brandy Snyder-VanRy; approved.

REPORTS

- Director's Report
 - See attached report.
 - Motion to transfer \$487.84 from the Operating Account into the Director's Account by Rachel Allen, seconded by Brandy Snyder-VanRy, approved.
- Finance Report
 - See attached report
 - Motion to pay the unscheduled bills in addition to the regularly scheduled bills by Charles Worden, seconded by Brandy Snyder-VanRy; approved.

PERIOD FOR PUBLIC EXPRESSION

None at this time.

CORRESPONDENCE AND COMMUNICATION

The thank you letter to Assemblyman Barclay will be sent soon.

OLD BUSINESS

- Outstanding Actionable Items - The Action Plan was examined and tasks are being completed.

NEW BUSINESS

- Conference/Workshop Approval- Celicia Robbins has requested to attend *Creating Successful Adult Programming* to be held at the North Country Library System. Motion to approve Celicia Robbins attendance at *Creating Successful Adult Programming* by Rachel Allen, seconded by Charles Worden; approved.

NEXT MEETING DATE

The next regular meeting for the Board of Trustees is scheduled for Tuesday, December 12, 2017 at 6:00 pm. This meeting will take place at the library.

ADJOURNMENT

Motion to adjourn at 6:44 pm by Rachel Allen, seconded by Brandy Snyder-VanRy; approved.

Respectfully submitted,

Rachel F. Allen
Board Secretary

****All motions unanimously carried unless otherwise noted.****